

Information on applying for material resources within the Student Research Opportunities Program (StuROP^x)

1 Technicalities

- Scope: If you wish to apply for material or travel funds, your explanation should be no longer than one page.
- Language: You can submit your application in German or English.

2 Content

Your application for material or travel funds should be divided up into the following parts.

(1) Required material or travel funds

- Please describe why you would like to apply for material or travel funds. Please note that a maximum of 750 euro can be requested.
- A prerequisite for the approval of in-kind or travel funds is that the funds are necessary for the research or would clearly enhance the research project
- One possible scenario might be, for example, requesting funds for consumables (related to the research or holding of a course), small-scale equipment, software, literature, for print & publications, excursions to research locations, honoraria for visiting scientists or other actors etc. Please note that the basic equipment for research projects (e.g. phone costs, PC, desk, etc.) must generally be covered from budgetary funds.

(2) Cost calculation

- Please calculate the expected costs for the material or travel funds you need.
- Make sure that the calculation is transparent and understandable
- In the case of the X-Tutorials subproject: Please ask your supervisor (supporting professor) if he or she can look at your calculation and its justification.