

Berlin University Alliance, Field of Action “Advancing Research Quality” Call „Shaping Research Culture: Responsible Research Assessment and Open Science“

Template for Narrative CV

The CV must not exceed four pages. The font should not be smaller than Arial 11 point, with line spacing no less than 1.15.

1. Personal Data

Title	
First name	
Last name	
Current position	<i>If fixed term, please specify the end of the contract term.</i>
Current affiliation	<i>Institution, faculty, department</i>
ORCID ID	<i>Please provide your ORCID ID, if you have one.</i>

2. Qualifications and Career

Stages of academic/professional career	Periods and Details
<i>Please list the stages in a reverse chronological order, i.e. start with the most recent position.</i>	<i>Please indicate period, stage/position, institution, nature of your work, specific skills / expertise.</i>

3. Supplementary Career Information *optional, free text*

You may, on a voluntary basis, provide additional information about your professional background or specific personal circumstances if you believe this information could be relevant to a fair review and evaluation of your academic achievements. If you do not wish for your data relating to special personal circumstances to be processed, you should not provide any data of this nature.

Examples: absence due to childcare responsibilities, maternity leave, parenting or child-rearing periods, chronic/long-term illness, a disability, family obligations such as caring for relatives, various compulsory and voluntary services, language acquisition, migration or integration phases, displacement or asylum procedures.

4. Personal Statement *optional, free text*

Here, you have the opportunity to set out a clear, concise statement about your motivation, your research interests and how they are linked to the call.

5. Activities in and Contributions to the Research System *optional, free text*

Examples: includes committee involvement, activities in the field of academic self-governance, organisation of academic events, activities in teaching, mentoring, Supervision of Researchers in Early Career Phases

6. Scientific / Professional Results

Please indicate here your most important published scientific or professional results, max. five. If available, please provide the relevant persistent identifiers (e.g. DOI/Digital Object Identifier). Please do not provide metrics such as impact factors and h-indices.

Please provide information on how you were involved in the published findings using – if suitable - the CREDIT taxonomy. Please briefly explain why you have listed the publication or the academic / professional contribution here.

7. Contributions to broader society *optional, free text*

If relevant, please provide details on your contributions to society, such as public engagement, informing policy-making etc.

8. Academic / Professional Distinctions / Peer Recognition *optional, free text*

Please provide details of any distinctions or awards you have won. This also includes invitations or appointments to prominent bodies or academies.



9. Other Information *optional, free text*

Here, you have the opportunity to address other topics that you believe are relevant to the review or evaluation of your application, such as a dual career, or to address additional aspects that characterise you.