

# BUA Postdoc Academy Job Shadowing Program

## Your insight into attractive professional fields

In the BUA Postdoc Academy Job Shadowing Program, you "shadow" a leading personality (host) from science or a science-related environment for about one week during their daily work routine. As a job shadowee, you do not usually work. Rather, it is about "looking over the shoulder" of your host in their daily business to get a realistic insight into the tasks and processes.

The BUA Postdoc Academy Job Shadowing Program gives you the unique opportunity to gain professional experience outside of your own work context, to get to know, in a realistic way, attractive job profiles and career paths in science, science management, and science-related environments. Job shadowing can help you to explore interesting occupational fields, to establish contacts and to make competence-based decisions for your professional future.

### The BUA Postdoc Academy Job Shadowing Program: Dates at a glance

Duration of the job shadowing	about 1 week
Period of the job shadowing	September – December 2023
Target group	BUA Postdocs (from FU, HU, TU und Charité)
Registration/Application	05 – 31 July 2023
Matching by the hosts	from middle of August

### Contributing organizations and positions

For the BUA Postdoc Academy Job Shadowing Program, we were able to recruit professionally experienced and distinguished persons from science, science management and science-related environments. For example:

- University professors
- Presidential Board Members
- Institute directors
- Managing directors
- Managers of research infrastructures
- Scientists in permanent positions in core facilities
- Senior science managers in relevant science-related institutions in Berlin

## List of Hosts for the First Round BUA Postdoc Academy Job Shadowing Program 2023

	Host	Position	Organization
Dr.	<a href="#">Ulrike Hillemann-Delaney</a>	Direktorin für Internationales	Technische Universität Berlin
Prof. Dr.	<a href="#">Adelheid Kuhlmei</a>	Institutsleitung, Centrumsleitung	Institut für Medizinische Soziologie und Rehabilitationswissenschaft (IMSR), Charité - Universitätsmedizin Berlin
Dr.	<a href="#">André Lottmann</a>	Leitung der Geschäftsstelle	Stiftung Charité
Dr.	<a href="#">Daniel May</a>	Geschäftsführung	Berlin Leadership Academy, Berlin University Alliance
Dr.	<a href="#">Anja Bondke Persson</a>	Wissenschaftliche Koordinatorin	Kommission für Nachwuchsförderung, Charité - Universitätsmedizin Berlin
Dr.	<a href="#">Anne Schreiter</a>	Executive Director	German Scholars Organization e.V. (GSO)
Dr.	<a href="#">Jens Steinbrink</a>	Leitung Geschäftsbereich	GB Strategische Entwicklung, Charité - Universitätsmedizin Berlin
Dr.	<a href="#">Gabriele Wendorf</a>	Wissenschaftliche Geschäftsleitung	Zentrum Technik und Gesellschaft, Technische Universität Berlin

## Registration/Application

You can apply for a place in the BUA Postdoc Academy Job Shadowing Program via our

[\*\*APPLICATION FORM\*\*](#)

Application deadline is **31<sup>th</sup> July 2023.**

## Selection and matching

The BUA Postdoc Academy will screen the applications and forward them to the respective job-shadowing host after the application period has closed. The selection decision lies with the job-shadowing host.

## Preliminary meeting

In a timely manner before the start of the job shadowing, there will be a preliminary meeting with the host to clarify whether both partners are a good match. In addition, the preliminary meeting serves to set up an individually adapted job-shadowing plan and to clarify further details such as dates and the course of your job-shadowing week.

## Job Shadowing Week

The Job Shadowing Week can be freely structured in consultation with your host. If you are particularly interested in a specific topic or area of responsibility, be sure to mention this during the preliminary meeting. Usually, as a job shadowee, you do not work on the job, but only observe your host. However, short training tasks can also be assigned by arrangement. The focus is on experiencing your host in their everyday work. The job shadowing ends with a final meeting, which offers a good opportunity to clarify open questions, receive feedback and explore whether you would like to stay in contact.

## Wrap-up

Towards the end of your job shadowing, we will receive a completed evaluation form from you as well as a short report about your experience (5-10 sentences).