

BUA Postdoc Academy Job Shadowing Program

Your insight into attractive professional fields

In the BUA Postdoc Academy Job Shadowing Program, you "shadow" a leading personality (host) in science or a science-related environment for about one week during their daily work routine. As a Job Shadowee, you do not normally work. Rather, it is about "looking over your host's shoulder" in his or her daily work to gain a realistic insight into the tasks and processes involved.

The BUA Postdoc Academy Job Shadowing Program offers you the unique opportunity to gain professional experience outside of your own work context and to get to know, in a realistic way, attractive job profiles and career paths in science, science management, and science-related environments. Job shadowing can help you to explore interesting career fields, to establish contacts and to make competency-based decisions about your professional future.

The BUA Postdoc Academy Job Shadowing Program: Dates at a glance

Duration of the job shadowing	about 1 week
Period of the job shadowing	January – June 2024
Target group	Postdocs and advanced PhD researchers
Registration period	7 – 30 November 2023
Matching by the hosts	from mid December

Registration

Please apply for a place in the BUA Postdoc Academy Job Shadowing Program via our

[**REGISTRATION FORM.**](#)

Registration period: **7th – 30th November 2023.**

Contributing organizations and positions

For the BUA Postdoc Academy Job Shadowing Program, we were able to recruit professionally experienced and distinguished individuals from science, science management and science-related environments. For example:

- University professors
- Presidential Board Members
- Institute directors
- Managing directors
- Managers of research infrastructures
- Scientists in permanent positions in core facilities
- Senior science managers in relevant science-related institutions in Berlin

List of Hosts for the BUA Postdoc Academy Job Shadowing Program 2024-A

Host	Position	Organization
Dr. Anja Bondke Persson	Wissenschaftliche Koordination der Kommission für Nachwuchsförderung	Charité - Universitätsmedizin Berlin
Dr. Alexandra Heidle-Chhatwani	Leitung der Geschäftsstelle	Die Junge Akademie
Dr. Ulrike Hillemann-Delaney	Direktorin für Internationales	Technische Universität Berlin
Dr. Anne Jordan	Leitung Impuls- und Vernetzungsfonds	Helmholtz-Gemeinschaft deutscher Forschungszentren e.V.
Günter Karl	Leitung der Abteilung Personal und Recht	Technische Universität Berlin
Prof. Dr. Adelheid Kuhlmeiy	Leitung Institut für Medizin. Soziologie & Rehabilitationswissenschaft	Charité - Universitätsmedizin Berlin
Dr. Daniel May	Geschäftsführung Berlin Leadership Academy	Berlin University Alliance
Prof. Dr. Martin Möckel	Prodekan für Studium und Lehre	Charité - Universitätsmedizin Berlin
Uli Rockenbauch	Verwaltungsleitung Institut für Zoo- und Wildtierforschung	Forschungsverbund Berlin e.V.
Dr. Anne Schreiter	Executive Director	German Scholars Organization e.V. (GSO)
Dr. Jens Steinbrink	Leitung Geschäftsbereich Strategische Entwicklung	Charité - Universitätsmedizin Berlin
Dr. Thimo von Stuckrad	Referatsleitung	Hochschulrektorenkonferenz (HRK)
Dr. Judith Wellen	Leitung Abteilung 1 Strategie und Außenbeziehungen	Alexander von Humboldt-Stiftung (AvH)
Dr. Gabriele Wendorf	Wissenschaftliche Geschäftsleitung Zentrum Technik und Gesellschaft	Technische Universität Berlin
Dr. Thorsten Wilhelmy	Geschäftsführung	Einstein Stiftung Berlin
Manuela Zingl	Leitung Geschäftsbereich Unternehmenskommunikation	Charité - Universitätsmedizin Berlin

Selection and matching

The BUA Postdoc Academy will screen the applications and forward them to the respective job-shadowing host after the application period has closed. The selection decision lies with the job-shadowing host.

Preliminary meeting

In a timely manner before the start of the job shadowing, there will be a preliminary meeting with the host to clarify whether both partners are a good match. In addition, the preliminary meeting serves to set up an individually adapted job-shadowing plan and to clarify further details such as dates and the course of your job-shadowing week.

Job Shadowing Week

The Job Shadowing Week can be freely structured in consultation with your host. If you are particularly interested in a specific topic or area of responsibility, be sure to mention this during the preliminary meeting. Usually, as a job shadowee, you do not work on the job, but only observe your host. However, short training tasks can also be assigned by arrangement. The focus is on experiencing your host in their everyday work. The job shadowing ends with a final meeting, which offers a good opportunity to clarify open questions, receive feedback and explore whether you would like to stay in contact.

Wrap-up

Towards the end of your job shadowing, we will receive a completed evaluation form from you as well as a short report about your experience (5-10 sentences).