**Application: Outgoing Fellowships**

The fellowship program provides targeted support for measures and projects as well as research collaborations and knowledge exchange that contribute to ensuring sustainable research quality or implementing open science practices.

**Target group and thematic focus**: Outstanding researchers of all career stages working on a topic relevant to the objective are given the opportunity to carry out their work at a relevant institution of their choice (national or international) and to familiarize themselves with new theoretical and/or methodological approaches. In addition, the outgoing fellowships are also open to staff members from the science-support sector. In this case, the aim is to become familiar with structures or processes established at other institutions that serve to ensure sustainable research quality or the implementation of open science practices (good practice examples). It is also possible to choose institutions that are currently working on the development and especially the implementation of processes and / or structures whose introduction is also intended for the BUA partners. In this sense, fellowships are especially supported that aim at bringing together actors of different provenance, i.e. the cooperation of mixed teams from science and practice (including politics and administration). In this way, outgoing fellowships are also intended to serve "learning from others" and the dissemination of tacit knowledge. Similar to the Incoming Fellowships, the Outgoing Fellowships also serve the purpose of networking with relevant national and international actors.

**Funding duration**: The funding duration for Outgoing Fellowships is 1-3 months.

**Application**: To apply for funding, staff members of BUA partners submit an application that addresses or includes the following aspects (max. 3 pages):

- Name, title, institution, area of responsibility

- Explanation of the subject and goal of the stay

- Description of the host institution, in particular explanation of the factors / characteristics that justify the selection of the institution: Why was this institution selected? Why is this institution suitable?

- Host statement from the selected host institution including a commitment to provide a workspace and access to required resources and/or required infrastructure.

- Overview of requested funds (see budget breakdown). In principle, travel funds including funds for accommodation at the location of the host institution and, if applicable, material funds can be requested.

**Please send applications to: core@berlin-university-alliance.de**

The selection of the candidates to be funded is made by the Steering Committee of the Objective 3. Depending on the expertise required for the evaluation of the application, additional experts from the BUA partners will be consulted.

**Budget plan within the framework of the fellowship program of Objective 3**

I Information on the project leader (hereinafter referred to as "PI")

Name PI:

E-Mail address PI:

Affiliation of PI (Institution):

II Subdivision of budget into personnel and material costs

Requested duration of fellowship:

|  |  |  |
| --- | --- | --- |
| **Year**  **Type of expense** | **2022** | **2023** |
| **Personnel costs** | For outgoing fellowships personnel costs cannot be funded | |
| **Material costs (incl. costs for travel) \*** |  |  |
| **Total** |  |  |

\* The calculation of travel funds must be based on the principles of the Federal Travel Expenses Act (“Bundesreisekostengesetz”).

*Intended use of material resources*

|  |  |  |
| --- | --- | --- |
| **Intended use** | **Euro** | **Year** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |